

Paul Lee Professional Development Grant Scoring Rubric

Lead Applicant Name: _____

Project Title: _____

Semester: Fall Spring Summer

Criterion	Well Below Expectations 0	Below Expectations 1	Meets Expectations 2	Exceeds Expectations 3	More than Exceeds Expectations 4	Score
Project Abstract	Abstract is not included	Abstract is brief with little description	Abstract is clear and easy to understand	Abstract is clear, easy to understand, and links to VCCS strategic plan	Abstract is clear, easy to understand, and gives specific details that include desired benefits to VCCS	
Statement of Problem	Statement of Problem is not included	Statement of Problem is brief with little description	Statement of Problem is clear and easy to understand	Statement of Problem is clear, easy to understand, and gives specific details	Statement of Problem is clear, easy to understand, and gives specific details that include desired benefits to VCCS	
Methodology	Methodology is not included	Methodology is brief with little description	Methodology is clear and easy to understand	Methodology is clear, easy to understand and gives specific details	Methodology is clear, easy to understand, and gives specific details that include desired benefits to VCCS	
Anticipated Outcomes	Outcomes are not included	Outcomes are brief with little description	Outcomes are clear and give specific details on who and how the VCCS will benefit from the project	Outcomes are clear, easy to understand, and give specific details on who and how the VCCS will benefit from project while linking to the VCCS mission	Outcomes are clear, easy to understand and give specific details on who and how the VCCS will benefit from project that links to the VCCS mission and to specific strategic goals	

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Collaboration	Collaboration is not included	Collaboration is not clear	Collaboration is logical and clear	Collaboration is logical, clear, and gives specific details	Collaboration is logical and clear, easy to understand and give specific details that are linked to the VCCS mission	
Assessment	Assessments are not included	Assessments are brief with little description	Assessments are logical and easy to understand	Assessments are logical, easy to understand, and give specific details	Assessments are logical, easy to understand, and gives specific details that link to project outcomes	
College and Personal Commitment	Commitments are not included	Commitments are brief with little description	Commitments are logical and easy to understand	Commitments are logical, easy to understand, and give specific details	Commitments are logical, easy to understand, and give specific details that link to project outcomes	
Budget	Budget is not included	Budget is incomplete	Budget is clear and complete	Budget is clear and includes supporting information	Budget is clear, includes supporting information, and is fully itemized	
Value of Project to VCCS	Project is too brief to capture value to VCCS	Project is brief and does not link to VCCS mission/strategic plan	Project is logical and clear, but does not link to VCCS mission/strategic plan	Project is logical, clear, and links to VCCS mission/strategic plan	Project is logical, links to VCCS mission and may have a direct impact on VCCS mission/strategic goals	
Total						
Average						

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Additional Comments:

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