

**GUARANTEED ADMISSION AGREEMENT  
VIRGINIA COMMONWEALTH UNIVERSITY SCHOOL OF ENGINEERING  
AND  
VIRGINIA COMMUNITY COLLEGE SYSTEM**

In accordance with the Virginia State Policy on Transfer, Virginia Commonwealth University (VCU) and the Virginia Community College System (VCCS) recognize the need to facilitate the admission of transfer students from Virginia's community colleges to VCU as they pursue their educational goals. In an effort to ease the transfer process and to promote the closer coordination of academic courses, programs and degrees offered by our institutions, we do hereby enter into the following Guaranteed Admission Agreement (GAA). This agreement supersedes and replaces the agreements with J. Sargeant Reynolds Community College, signed on February 13, 2007 and Piedmont Virginia Community College, signed on February 8, 2007.

The VCU School of Engineering offers the following baccalaureate degree programs:

- Biomedical Engineering
- Chemical and Life Science Engineering
- Computer Science
- Computer Engineering
- Electrical Engineering
- Mechanical and Nuclear Engineering

Students who complete an Associate of Science (AS) or Associate of Arts and Sciences (AA&S) degree in Engineering or Science at a Virginia community college with a 3.0 cumulative GPA (as computed under the VCCS policy) and who meet the eligibility requirements described below are guaranteed admission to and may enroll in the VCU School of Engineering.

**Section I: Eligibility**

To be eligible for participation in this guaranteed admission agreement, students must:

1. Submit a Letter of Interest to the VCU Office of Admissions after completion of at least 15 transferable credits and a minimum 3.0 cumulative grade point average, but before 90 days prior to graduation from a VCCS institution (see website link to Letter of Interest at: <http://www.ugrad.vcu.edu/apply/transfer/agreements.html> ).
2. Graduate with a minimum of a 3.0 cumulative GPA (as computed under VCCS policy) in an Associate of Science or Associate of Arts and Sciences program in Engineering or Science from a Virginia community college, with a grade of B or better in all math, science and engineering courses.

3. Earn a grade of "C" or higher in each community college course (except as noted in (2) above) applicable to the associate degree program. If a student repeats a course and receives a grade of "C" or higher, the course will transfer.
4. Submit a completed application by the May 1 deadline for fall admission and November 1 for spring admission.
5. Enroll at VCU within one year of completing the associate degree.

VCCS students who do not meet the GAA eligibility requirements listed above are eligible to apply for admission to VCU but will not be guaranteed admission under this agreement. In addition, students who were previously enrolled at VCU and transferred back to a VCCS college to complete the transfer-oriented associate degree are **NOT** eligible for participation in this guaranteed admission agreement.

Upon receipt by VCU of completed application materials, eligible students are guaranteed admission to general engineering at VCU. Admission to a specific engineering program is subject to space availability and specific departmental entrance requirements. Eligible students will be admitted to alternate engineering majors if the first choice of major is not available.

Graduation credit hour requirements for the various departments of the School of Engineering range from 120 to 131. The School of Engineering may require more than two years of course work for the Baccalaureate Degree and will specify major course requirements in writing at the time of enrollment.

Students with an associate degree other than the Associate of Science or Associate of Arts and Sciences degree in Engineering or Science or with credits or grade point average lower than those specified above may be considered for transfer admission on an individual, competitive basis. VCU reserves the right to deny admission to students who have been dismissed or suspended for academic or disciplinary reasons or to those convicted of a felony or a serious misdemeanor impacting the safety of the university community.

No distinction will be made by VCU regarding college courses applicable to the transfer-oriented associate degree that are taken through dual enrollment arrangements with high schools. A student who receives an Associate of Science or Associate of Arts and Sciences degree in Engineering or Science and a high school diploma concurrently is eligible for admission under the terms of this agreement.

### **Section II: Transferable Courses**

To ensure successful completion of the introductory-level requirements for a baccalaureate degree, students who are eligible for guaranteed admission to the School of Engineering must complete the following minimum core classes prior to transfer to VCU:

Degree Requirements	VCCS Course Numbers	VCU Course Equivalent
Focused Inquiry + Writing and Rhetoric	ENG 111 + 112	UNIV 111-112, 200
General Chemistry I	CHM 111	CHEM 101 + CHEZ 101
Physics	PHY 231 + 232 or PHY 241-242	PHYS 207-208
Calculus I and II	MTH 173 + 174 or MTH 273 +	MATH 200-201

	274	
Ethics (3 credits)	PHI 220, 225, 226, 227, or 228	PHIL 211, PHIL 212, 213, 214

The following courses are recommended math courses that can be completed at a VCCS community college:

Recommended courses	VCCS Course Numbers	VCU Course Equivalent
Additional Mathematics (if available)	MTH 279	MATH 301
	MTH 277	MATH 307
	MTH 275 or 285 <sup>1</sup>	MATH 310
	MTH 286 or 287 <sup>2</sup>	MATH 211

Credit for courses completed through International Baccalaureate, Advanced Placement, Cambridge, CLEP, DANTES, and Armed Services experience will be accepted according to stated policies for acceptance of credit, which can be found in the *VCU Undergraduate Bulletin* for the year the GAA student enters VCU. For these credits to be accepted by VCU, GAA students are responsible for submitting the necessary transcripts or documentation of this additional coursework to VCU no later than the conclusion of the first semester of enrollment at VCU.

## Section II: Responsibilities

Responsibilities of the VCCS:

1. Notify students of transfer opportunities to VCU under this GAA by posting links to the agreement on the VCCS Transfer Website (<http://www.vccs.edu/Students/TransferList.aspx>) and the Virginia Education Wizard ([www.vawizard.org](http://www.vawizard.org)).
2. VCCS colleges will prepare faculty advisors and counselors to provide appropriate and accurate advising services related to students' plans to fulfill the eligibility requirements for this agreement.
3. Notify the Chief Transfer Officer (<http://www.schev.edu/AdminFaculty/VCTOcontact.asp>) at VCU when situations arise warranting VCCS faculty and VCU faculty interaction to address advising or curricular issues.
4. Provide VCU with a summary of research findings and actions taken based on data supplied by VCU on transfer student performance.

Responsibilities of VCU:

---

<sup>1</sup> For Biomedical Engineering only.

<sup>2</sup> For Computer Science or Computer Engineering only.

1. Provide the VCCS with course equivalent information regarding VCCS courses and VCU equivalent courses by continuously updating the Course Equivalency database located on the VCU Transfer Guide website (<http://www.transferguide.vcu.edu/counselors/default.aspx>).
2. Disseminate accurate information to prospective transfer students regarding the general conditions of the GAA. Those provisions include the conditions for guaranteed admission to VCU, and notification that admission to the university does not guarantee acceptance to any particular degree program.
3. Provide academic advising services through the VCU Transfer Center to GAA students during the term prior to transfer to assist these students in making a smooth transition from the community college to VCU.
4. Notify the Chief Transfer Officer (<http://www.schev.edu/AdminFaculty/VCTOcontact.asp>) at the Virginia community college (or the VCCS representative) when situations arise that warrant VCCS faculty and VCU faculty interaction to address advising or curricular issues.
5. Provide tracking data on performance of GAA students at VCU, including credits presented and accepted in transfer, VCU courses attempted and completed, cumulative GPA, major, graduation date from VCU, and comparisons with native students. The specific data elements and the timing of the report will be determined by Institutional Research staffs from the VCCS and VCU and provided by July 1 of each year.

#### Responsibilities of the Student:

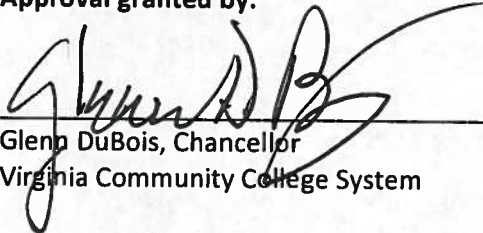
1. It is primarily the responsibility of students who choose to pursue the GAA to know and understand the requirements for the associate degree, as well as degree requirements and the specific requirements for their intended major at VCU.
2. Complete the preadmission process to include: (a) submission of the Letter of Interest to VCU after completion of at least 15 transferable credits, but before 90 days prior to graduation from a VCCS institution (see website link to Letter of Interest at: <http://www.ugrad.vcu.edu/apply/transfer/agreements.html>); and (b) earn a 3.0 cumulative grade point average toward the transfer-oriented associate of engineering or science degree. Note that a minimum grade of "C" must be obtained in each course the student wishes to transfer and a grade of B or better in all math, science and engineering courses.
3. Eligible transfer students must provide transcripts from any other institutions attended and documentation for Advanced Placement, International Baccalaureate, Cambridge, CLEP, military credit, or other advanced standing credit applied toward completion of the transfer-oriented associate degree.
4. Follow the VCU application and admission processes (<http://www.vcu.edu/ugrad/>) and deadline (<http://www.ugrad.vcu.edu/why/faqs/admissions.html#deadlines>). Note that VCU has an earlier application deadline for students seeking financial aid.

#### Section III: Review of the GAA



1. The VCCS will designate officials who will be responsible for all aspects of this agreement at the VCCS. VCU will designate individuals responsible for all aspects of the agreement at VCU.
  - a. Representing VCU will be the Vice Provost for Academic and Faculty Affairs and the Dean of the School of Engineering, or designees.
  - b. Representing the VCCS will be the VCCS Vice Chancellor for Academic Services and Research and the Director of Educational Policy, in consultation with the Articulation Subcommittee of the Academic and Student Affairs Council.
2. Both parties are to communicate the conditions of the agreement to their respective clientele (external and internal constituents). VCU and the VCCS will review the agreement at a minimum of every three years and make adjustments or amendments as deemed appropriate to maintain the integrity of each institution as well as for the improvement of the transfer process and student articulation. Such changes will not adversely affect students already enrolled and covered under the provisions of the existing agreement.
3. The GAA will remain in effect until terminated by either party upon written notice to the other party of an intention to terminate. Such notice should be given at least one year in advance of the effective date of termination, and students who entered under the GAA may take advantage of its terms for two years after termination becomes effective.

Approval granted by:

  
\_\_\_\_\_  
Glenn DuBois, Chancellor  
Virginia Community College System


\_\_\_\_\_  
Date 2/7/14

  
\_\_\_\_\_  
Michael Rao, President  
Virginia Commonwealth University

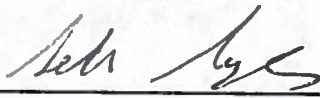
\_\_\_\_\_  
Michael Rao, President  
Virginia Commonwealth University

\_\_\_\_\_  
Date 1/31/14


VCU REVIEWERS:

  
\_\_\_\_\_  
Associate Dean, School of Engineering

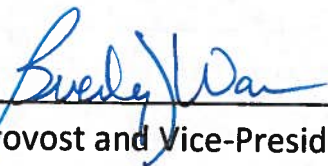
1/23/2014  
Date

  
\_\_\_\_\_  
Chief Transfer Officer

1/24/14  
Date

  
\_\_\_\_\_  
Vice Provost for Academic and Faculty Affairs

1/26/2014  
Date

  
\_\_\_\_\_  
Provost and Vice-President for Academic Affairs

01.27.2014  
Date